

## Spring 2023 Payment Plans

There are 5 different payment plans available for the Spring 2023 semester. Payments can be made weekly, bi-weekly, or monthly on all payment plans. If you are signed up on a payment plan, you will be able to enroll in the next semester without having your balance paid in full. "How to sign up" instructions are posted at the bottom. If you have any questions, please contact the Business Office at (405) 382-9238 or by email at [BusinessOffice@sscok.edu](mailto:BusinessOffice@sscok.edu).

**Spring 2023 #1** – Opens December 1, 2022 and closes December 15, 2022. You will make 6 monthly payments with this plan. The first two payments are 20% of the total amount owed and the last 4 payments are 15% of the total amount owed.

- 1<sup>st</sup> payment paid by December 15, 2022
- 2<sup>nd</sup> payment paid by January 10, 2023
- 3<sup>rd</sup> payment paid by February 10, 2023
- 4<sup>th</sup> payment paid by March 10, 2023
- 5<sup>th</sup> payment paid by April 10, 2023
- 6<sup>th</sup> payment paid by May 10, 2023

**Spring 2023 #2** – Opens December 16, 2022 and closes January 9, 2023. You will make 5 monthly payments with this plan. Each payment is 20% of the total amount owed.

- 1<sup>st</sup> payment paid by January 10, 2023
- 2<sup>nd</sup> payment paid by February 10, 2023
- 3<sup>rd</sup> payment paid by March 10, 2023
- 4<sup>th</sup> payment paid by April 10, 2023
- 5<sup>th</sup> payment paid by May 10, 2023

**Spring 2023 #3** – Opens January 10, 2023 and closes February 9, 2023. You will make 4 monthly payments with this plan. Each payment is 25% of the total amount owed.

- 1<sup>st</sup> payment paid by February 10, 2023
- 2<sup>nd</sup> payment paid by March 10, 2023
- 3<sup>rd</sup> payment paid by April 10, 2023
- 4<sup>th</sup> payment paid by May 10, 2023

**Spring 2023 #4** – Opens February 10, 2023 and closes March 9, 2023. You will make 3 monthly payments with this plan. The first two payments are 35% of the total amount owed and the last payment is 30% of the total amount owed.

- 1<sup>st</sup> payment paid by March 10, 2023
- 2<sup>nd</sup> payment paid by April 10, 2023
- 3<sup>rd</sup> payment paid by May 10, 2023

**Spring 2023 #5** – Opens March 10, 2023 and closes April 9, 2023. You will make 2 monthly payments with this plan. Each payment is 50% of the total amount owed.

- 1<sup>st</sup> payment paid by April 10, 2023
- 2<sup>nd</sup> payment paid by May 10, 2023

### SETTING UP A PAYMENT PLAN ONLINE

1. Go to MY SSCOK, which is your student portal, and log in.
2. After logging in, find the red button along the top that says STUDENT. It is second from the left.
3. Click on the STUDENT button. You will see a list of options down the left-hand side.
4. Select MAKE PAYMENT NOW.
5. If you need information on what payment plans are available, click on the link on the bottom half of the page that says PAYMENT PLAN INFO.
6. When you are ready to set up the payment plan, use the drop-down box in the middle of the page to select the semester you are wanting to pay for.
7. A statement will appear showing what you owe for that term.
8. Scroll to the bottom of that statement and select SET UP A PAYMENT PLAN and follow the prompt all the through to the end.
9. As always, if you need further assistance, please call the business office at (405) 382-9238.